

# Status Descriptions

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**No Longer Pursuing** – Consultant/Employer has decided not to pursue a tax credit for this applicant. ex. The applicant didn't work enough hours.

**Pending Review** – The application has supporting documentation if needed and is waiting to be reviewed.

**Ineligible** – The application does not meet the qualifications to be approved.

**Approved** – The application meets the qualifications for at least one target group and a tax certificate has been issued.

**Need ICF** – The application is missing the ETA 9061. This will be used strictly with paper applications.

**Pending Doc** – This means that the applications needs some type of documentation in order for it to be approved. ex. If it is a Veteran, it may need a DD214 uploaded. You have 90 days to get documentation in or the application is denied.

**Out of State** – This means that the application is waiting on verification to be sent back from another state for one of the target groups.

**Pending Approval** – This is where an application would wait if it could be approved but was waiting on documentation for a higher paying target group. This status allows us to know that we are still waiting on documentation, but it keeps it from being denied at the end of 90 days. With this status, at the end of 90 days, if the additional documentation has not been received, we will go back and approve it for the lower paying target group.