Get Tax Credits for New Hires!

Work Opportunity Tax Credit (WOTC)

Who can I hire that may qualify?

- Veterans
- Felons
- TANF Recipients
- SNAP Recipients
- Vocational Rehab Recipients

Department of Labor & Workforce Development
Workforce Services
WOTC Handbook 2016-2019
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Introduction to the Work Opportunity Tax Credit

The Work Opportunity Tax Credit (WOTC) exists to incentivize private employers to hire individuals who consistently face significant barriers to employment. This initiative serves to target specific groups such as:

- Temporary Assistance for Needy Families Recipients (TANF)
- Unemployed and Disabled Veterans
- Ex-Felons
- Individuals living in Empowerment Zones
- Vocational Rehabilitation Referred Individuals
- Summer Youth Employees (living in Empowerment Zones)
- Supplemental Nutrition Assistance Program (SNAP) Recipients
- Supplemental Security Income (SSI) Recipients
- Long-Term Unemployment Recipients

The Work Opportunity Tax Credit is a Federal program that was initiated by passage of The Small Business Job Protection Act of 1996. The most recent WOTC authorization was passed on December 18, 2015 when President Obama signed the Protecting Americans from Tax Hikes Act of 2015 (the PATH Act) into law.

The PATH Act:

- Retroactively reauthorizes the WOTC program target groups for a five-year period, from December 31, 2014 to December 31, 2019.
- Extends the Empowerment Zones for a two-year period, from December 31, 2014 to December 31, 2016.
- Introduces a new target group, Qualified Long-Term Unemployment Recipients, for new hires that begin to work for an employer on or after January 1, 2016 through December 31, 2019.

How WOTC Works

Tax credits that employers can earn through WOTC are based upon three factors:

- Target group of individual being hired
- Wages paid to the new hire
- Amount of hours worked

Maximum tax credits in the WOTC program allow business hiring first-year employees to be reimbursed up to $4,800 to $9,600 for disabled veterans, $4,000 for long-term recipients of Temporary Assistance to Needy Families (TANF), $1,200 for summer youth employees, and $2,400 for all other target groups.
<table>
<thead>
<tr>
<th>Veteran Target Group</th>
<th>Worked at least 120 hours but less than 400 hours</th>
<th>Worked at least 400 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receives SNAP (food stamps) benefits</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
<tr>
<td>Entitled to compensation for service-connected disability:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hired 1 year after leaving service</td>
<td>Up to $3,000 (25% of $12,000 of first-year wages)</td>
<td>Up to $4,800 (40% of $12,000 of first-year wages)</td>
</tr>
<tr>
<td>Unemployed at least 6 months</td>
<td>Up to $6,000 (25% of $24,000 of first-year wages)</td>
<td>Up to $9,600 (40% of $24,000 of first-year wages)</td>
</tr>
<tr>
<td><strong>Unemployed:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At least 4 weeks</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
<tr>
<td>At least 6 months</td>
<td>Up to $3,500 (25% of $14,000 of first-year wages)</td>
<td>Up to $5,600 (40% of $14,000 of first-year wages)</td>
</tr>
<tr>
<td><strong>Other WOTC Target Groups</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Short-Term TANF Recipient</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
<tr>
<td>Long-Term TANF Recipient</td>
<td>N/A</td>
<td>Up to $9,000 (over 2 years) (40% of $10,000 of first-year wages and 50% of $10,000 of second-year wages)</td>
</tr>
<tr>
<td>SNAP (food stamp) Recipient</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
<tr>
<td>Designated Community Resident</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
<tr>
<td>Vocational Rehabilitation Referral</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
<tr>
<td>Ex-Felon</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
<tr>
<td>SSI Recipient</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
<tr>
<td>Summer Youth Employee</td>
<td>Up to $750 (25% of $3,000 of first-year wages)</td>
<td>Up to $1,200 (40% of $3,000 of first-year wages)</td>
</tr>
<tr>
<td>Long-Term Unemployed</td>
<td>Up to $1,500 (25% of $6,000 of first-year wages)</td>
<td>Up to $2,400 (40% of $6,000 of first-year wages)</td>
</tr>
</tbody>
</table>

Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495
Impact of WOTC on the Workforce

The Federal WOTC program annually returns over $1 billion to businesses. In Calendar Year 2016 Tennessee expects to issue 100,086 certifications which could potentially return $198 million in tax credits to employers. The five most utilized target groups were:

- 64,522 certifications for those receiving Supplemental Nutrition Assistance Program (SNAP – Formally known as ‘Food Stamps’)
- 2,552 certifications for short-term TANF recipients
- 2,209 certifications for long-term TANF recipients
- 907 certifications for ex-felons
- 822 certifications for veterans

There is no limit to the number of new hires that qualify for the tax credit. The credit, or any unused portion, can be used toward the tax liability of the previous fiscal year or forward 20 fiscal years from the date the employer received the tax certificate.

How to Apply

Applying for a tax credit is fast, easy, and only requires the completion of two forms: the IRS 8850 (Prescreening Notice and Certification Request) and ETA Form 9061 (Individual Characteristics Form). Both are located at the back of this handbook. The simple five-step process to submit applications for WOTC review is as follows:

1. **On or before** the date the job is offered the applicant must fill out, sign, and date the paper IRS 8850 form located at the back of this handbook under ‘Resources’.

2. Once the decision to hire has been made the employer must complete the second page of the paper IRS 8850 form located at the back of this handbook under ‘Resources’.

3. **On or before** the first day of hire the employer must fill out the paper ETA Form 9061 located at the back of this handbook.

4. After the paper forms are completed the employer **must** submit an electronic application through [www.tn.gov/workforce/article/work-opportunity-tax-credit](http://www.tn.gov/workforce/article/work-opportunity-tax-credit)
5. An online application must be submitted **within 28 days** of the hire date.

6. All determinations will be issued through the online portal. Employers then claim the tax certificate as a general business credit on Form 3800 against their income tax liability; tax-exempt organizations claim the credit on Form 5884-C as a credit against the employers share of payroll tax. These documents are located in the back of this handbook under ‘Resources’.

7. Further information on filling out and filing the Form 3800 and Form 5884-C can be found at: [www.irs.gov/businesses/small-businesses-self-employed/work-opportunity-tax-credit-1](http://www.irs.gov/businesses/small-businesses-self-employed/work-opportunity-tax-credit-1)

**Benefits of the Online Portal**

The online portal is a user friendly platform to:

- Upload a single Excel spreadsheet to submit multiple applications
- Streamline the review of applications
- Interface with other Tennessee agencies for rapid information sharing
- Promote an expedited issuance of determinations
- Reduce environmental impact
- Manage applications
- Run reports
- Manage audits

**Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495**
Although applications will be received, and credits will be issued, electronically it is mandatory for the legal forms holder to maintain paper copies in the event of an IRS audit.

**Troubleshooting**

Both the Employer User Guide and Consultant User Guide can be found in four easy steps:

2. Click the “Apply for Tax Credit” button toward the upper right of the screen:
3. Click either the “Employer User Guide” or “Consultant User Guide” button:

4. Once the “Employer User Guide” or “Consultant Use Guide” button is clicked a PDF will open onto the screen. This will provide step by step instructions for registration.

For more help email WOTC.info@tn.gov or call 844-216-8495
WOTC Target Group Requirements

**Short Term Family Assistance Recipient**
This target group refers to any person who is a member of a family receiving Temporary Assistance for Needy Families (TANF) benefits for any nine months during the 18-month period ending on the hire date.

**Veterans**
To be considered a qualified veteran under the WOTC program an individual must meet these two requirements:

1. Have served on active duty (not including training) in the U.S. Armed Forces for more than 180 days or have been discharged or released from active duty for a service connected disability; **and**
2. Cannot have a period of active duty (not including training) of more than 90 days that ended during the 60-day period ending on the hire date.

**Veteran Receiving SNAP Benefits:** This target group refers to any qualified veteran who is a member of a family receiving Supplemental Nutrition Assistance Program (SNAP) benefits for at least a 3-month period during the last 15 months ending on the hire date.

**Recently Separated Disabled Veteran:** This target group refers to any qualified veteran as entitled to compensation for a service-connected disability **and** has a hire date which is not more than one year after having been discharged or released from active duty in the U.S. Armed Forces.

**Long-Term Unemployed Disabled Veteran:** This target group refers to any qualified veteran as entitled to compensation for a service-connected disability **and** has aggregate periods of unemployment of 6 months or more during the one-year period ending on the hire date.

**Short-Term Unemployed Veteran:** This target group refers to any qualified veteran as having aggregate periods of unemployment of at least 4 weeks but less than 6 months in the year prior to being hired.

**Long-Term Unemployed Veteran:** This target group refers to any qualified veteran as having aggregate periods of unemployment of 6 months or more in the year prior to being hired.

**Note:** Qualified tax-exempt organizations 501(c) who hire WOTC qualified veterans may apply the tax credit against the organization's payroll taxes.

**Ex-Felons**
This target group refers to any person who has been convicted of a felony **and** who is hired within 1 year after the conviction date or release date from prison.

Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495
Designated Community Residents
This target group refers to any person who is at least age 18, but not yet age 40, on the hire date and has his/her principal place of abode within an Urban/Rural Empowerment Zone (EZ).

Note: Employers may access the Empowerment Zone locator map through the HUD website at: www.doleta.gov/business/incentives/opptax/wotcResources.cfm

Click the link at the top of the page under Empowerment Zones Locator. This will open an Excel spreadsheet that contains instructions and all applicable resources.

Vocational Rehab Referral
This target group refers to any person with a disability who completed or is completing rehabilitative services from a State certified agency, an Employment Network under the Ticket to Work program, or the U.S. Department of Veteran Affairs within two years of the hire date.

Summer Youth Employee
This target group refers to any person who:
- Is age 16 but not yet age 18 on the hire date or, if later, on May 01 of the calendar year involved; and
- Has a duration of employment between May 01 and September 15; and
- Has not been employed by the same employer prior to the 90-day period between May 01 and September 15; and
- Has his/her principal place of abode within an Urban/Rural Empowerment Zone (EZ).

Note: See target group “D” for information on resources to find the EZ located in Tennessee.

Supplemental Nutrition Assistance Program (SNAP) Recipient
This target group refers to any person who:
- Has attained the age of 18 but not yet 40 on the hire date; and
- Is a member of a family receiving assistance under SNAP for the six-month period ending on the hire date; or
- Is an able-bodied adult without dependents who ceases to be eligible for SNAP benefits but has received assistance for at least three months of the five-month period ending on the hire date.

Supplemental Security Income (SSI) Recipient
This target group refers to any person who is receiving SSI benefits for any month during the 60-day period ending on the hire date.
**Long-Term Family Assistance Recipient**

This target group refers to any person who is:

- A member of a family receiving Temporary Assistance for Needy Families (TANF) for at least 18 consecutive months ending on the hire date; or
- A member of a family receiving assistance for a total of at least 18 months (whether or not consecutive) beginning after August 05, 1997, and has a hire date which is not more than two years after the end of the earliest 18-month period; or
- A member of a family which ceased to be eligible for assistance by reason of any maximum payment limitation imposed by state or federal law and has a hire date which is not more than 2 years after the date of such cessation.

First-year tax credit for this target group allows employers of first-year hires working at least 400 hours to be eligible to receive a maximum credit amount of $4,000.

Second-year tax credit for this target group allows employers of second-year hires working at least 400 hours to be eligible to receive a maximum credit amount of $5,000.

**The maximum two year credit for this target group is $9,000.**

**Long-Term Unemployment Recipient**

This target group refers to any person who is unemployed for no less than 27 consecutive weeks and received unemployment compensation (which may be less than 27 weeks) for a period of time under state or federal law.

**Applicants Not Eligible for WOTC Credits**

This target group refers to any person who is:

- Any employee who has worked for the company in the past (except target group F)
- No tax credit can be claimed for wages paid to relatives (including: sons, daughters, step-children, spouses, fathers, mothers, brothers, sisters, step-brothers or sisters, nephews, nieces, uncles, aunts, cousins, or in-laws)
- No tax credit can be claimed for federally subsidized on-the-job training; however, wages paid after the subsidy expires can qualify for the credits
- Non-United States citizens or non-permanent residents
- Majority owners of the business
Resources

The following pages contain the IRS 8850 (Prescreening Notice and Certification Request) and ETA Form 9061 (Individual Characteristics Form) necessary to maintain records for audit purposes. These documents must be printed or copied, filled out, and maintained on site.

Don’t forget to submit forms within 28 days though our fast, easy to use website at www.tn.gov/workforce/article/work-opportunity-tax-credit

Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495
Form 8850

Pre-Screening Notice and Certification Request for the Work Opportunity Credit

Job applicant: Fill in the lines below and check any boxes that apply. Complete only this side.

Your name

Street address where you live

City or town, state, and ZIP code

County

Telephone number

If you are under age 40, enter your date of birth (month, day, year)

1. Check here if you received a conditional certification from the state workforce agency (SWA) or a participating local agency for the work opportunity credit.

2. Check here if any of the following statements apply to you:
   a. I am a member of a family that has received assistance from Temporary Assistance for Needy Families (TANF) for any 9 months during the past 18 months.
   b. I am a veteran who received SNAP benefits, food stamps, for at least 3 months during the past 12 months, but is no longer eligible to receive them.
   c. I was referred here by a rehabilitation agency approved by the state employment network under the Ticket to Work program, or the Department of Veterans Affairs.
   d. I am at least age 18 but not age 40 or older, and a member of a family that:
      a. Received SNAP benefits (food stamps) for the past 12 months, but is no longer eligible to receive them.
      b. Received SNAP benefits but was referred here by a rehabilitation agency approved by the state employment network under the Ticket to Work program, or the Department of Veterans Affairs.

3. Check here if you are a veteran who were unemployed for a period or periods totaling at least 6 months during the past year.

4. Check here if you are a veteran entitled to compensation for a service-connected disability and were discharged or released from active duty in the U.S. Armed Forces during the past year.

5. Check here if you are a veteran entitled to compensation for a service-connected disability and you were unemployed for a period or periods totaling at least 6 months during the past year.

6. Check here if you are a member of a family that:
   a. Received TANF payments for any 12 months beginning after August 5, 1997, and the earliest 12-month period beginning after August 5, 1997, ended during the past 2 years.
   b. Stopped being eligible for TANF payments during the past 2 years because federal or state law limited the maximum time those payments could be made.

7. Check here if you are in a period of unemployment that is at least 27 consecutive weeks and for all or part of that period you received unemployment compensation.

Signature — All Applicants Must Sign

Under penalties of perjury, I declare that I gave the above information to the employer on or before the day I was offered a job, and it is, to the best of my knowledge, true, correct, and complete.

Job applicant’s signature

For Privacy Act and Paperwork Reduction Act Notice, see page 2.

Date

Cat. No. 22961L

Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495

www.tn.gov/workforce/article/work-opportunity-tax-credit
Form 8850 (Rev. 3-2016)

For Employer’s Use Only

Employer’s name

Telephone no. EIN

Street address

City or town, state, and ZIP code

Person to contact, if different from above

Telephone no.

Street address

City or town, state, and ZIP code

If, based on the individual’s age and home address, he or she is a member of group 4 or 6 (as described under Members of Targeted Groups in the separate instructions), enter that group number (4 or 6)

Date applicant:

Gave information

Was offered job

Was hired

Started job

Under penalties of perjury, I declare that the applicant provided the information on the form and that the information I have furnished is, to the best of my knowledge, true, correct, and complete. Based on the information the job applicant furnished on page 1, I believe the individual is a member of a targeted group. I hereby request a certification that the individual is a member of a targeted group.

Employer’s signature

Title

Date

Privacy Act and Paperwork Reduction Act Notice

Section reference is to the Internal Revenue Code.

Section 51(d)(13) of the Code requires employers to request applicants to complete this form and give it to the prospective employer. The information will be used by the employer to complete the employer federal tax return. Completion of this form is voluntary and may assist members of targeted groups in securing employment. Routine uses of this form include giving it to the state workforce agency (SWA), and to cities, states, and the District of Columbia for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal non-tax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act, unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is:

- Recordkeeping: 6 hr., 27 min.
- Learning about the law or the form: 24 min.
- Preparing and sending this form to the SWA: 31 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can send us comments from www.irs.gov/formspubs. Click on “More Information” and then on “Give us feedback.” Or you can send your comments to:

Internal Revenue Service
Tax Forms and Publications
1111 Constitution Ave. NW, IR-6526
Washington, DC 20224

Do not send this form to this address. Instead, see 'When and Where To File' in the separate instructions.

You must also apply online at:

www.tn.gov/workforce/article/work-opportunity-tax-credit

Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495
Form 9061

<table>
<thead>
<tr>
<th>U.S. Department Labor</th>
<th>Individual Characteristics Form (ICF) Work Opportunity Tax Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>OMB No. 1205-0371 Expiration Date: November 30, 2016</td>
</tr>
</tbody>
</table>

**APPLICANT INFORMATION**
(See instructions on reverse)

**EMPLOYER INFORMATION**

<table>
<thead>
<tr>
<th>1. Control No. (For Agency use only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Date Received (For Agency Use only)</td>
</tr>
</tbody>
</table>

**APPLICANT INFORMATION**

<table>
<thead>
<tr>
<th>5. Employer Federal ID Number (EIN)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>3. Employer Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>4. Employer Address and Telephone</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Applicant Name (Last, First, MI)</th>
</tr>
</thead>
</table>

**APPLICANT CHARACTERISTICS FOR WHICH TAX CREDIT IS CLAIMED**

<table>
<thead>
<tr>
<th>7. Social Security Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. Applicant worked for this employer before? Yes ______ No ______</td>
</tr>
<tr>
<td>9. Enter last date of employment: ______________________</td>
</tr>
</tbody>
</table>

**APPLICANT CHARACTERISTICS FOR WHICH TAX CREDIT IS CLAIMED**

<table>
<thead>
<tr>
<th>10. Starting Wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>11. Position</td>
</tr>
</tbody>
</table>

| 12. Are you at least age 16, but under age 40? Yes ______ No ______ |
| 13. Are you a Veteran of the U.S. Armed Forces? Yes ______ No ______ |

| 14. Are you a member of a family that received Supplemental Nutrition Assistance Program (SNAP) benefits for at least 3 months during the 15 months before you were hired? Yes ______ No ______ |
| 15. Were referred to an employer by a Vocational Rehabilitation Agency approved by a State? Yes ______ No ______ |
| 16. Are you a member of a family that received TANF assistance for at least the last 18 months? Yes ______ No ______ |

**You must also apply online at:**
www.tn.gov/workforce/article/work-opportunity-tax-credit

**Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495**
You must also apply online at:
www.tn.gov/workforce/article/work-opportunity-tax-credit

Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495
Form 5884

Work Opportunity Credit

1. Enter on the applicable line below the total qualified first- or second-year wages paid or incurred during the tax year, and multiply by the percentage shown, for each of employees who are certified as members of a targeted group.

   a. Qualified first-year wages of employees who worked for you at least 120 hours but fewer than 400 hours...

   b. Qualified first-year wages of employees who worked for you at least 400 hours...

   c. Qualified second-year wages of employees who worked for you at least 400 hours...

2. Add lines 1a, 1b, and 1c. See instructions for the adjustment you must make to salaries and wages...

3. Work opportunity credit from partnerships, S corporations, cooperatives, estates, and trusts...

4. Add lines 3a, 3b, and 3c. See instructions for the adjustment you must make...

5. Amount allocated to patrons of the cooperative or beneficiaries of the estate or trust...

6. Cooperatives, estates, and trusts, subtract line 5 from line 4. Report this amount on Form 3800, Part III, line 4b.

For Paperwork Reduction Act Notice, see separate instructions.
### General Business Credit

**Form 3800**

Department of the Treasury
Internal Revenue Service (IRS)

**Part I** Current Year Credit for Credits Not Allowed Against Tentative Minimum Tax (TMT)

1. General business credit from line 2 of all Parts III with box A checked
2. Passive activity credits from line 2 of all Parts III with box B checked
3. Enter the applicable passive activity credits allowed for 2015 (see instructions)
4. Carryforward of general business credit to 2015. Enter the amount from line 2 of Part III with box C checked. See instructions for statement to attach
5. Carryback of general business credit from 2016. Enter the amount from line 2 of Part III with box D checked (see instructions)
6. Add lines 1, 3, 4, and 5

**Part II** Allowable Credit

7. Regular tax before credits:
   - Individuals. Enter the sum of the amounts from Form 1040, line 19, and 40 plus the sum of the amounts from Form 1040NR, lines 42 and 44
   - Corporations. Enter the amount from Form 1120, Schedule E, Part I, line 2; or the applicable line of your return
   - Estates and trusts. Enter the sum of the amounts from Form 1041, Schedule G, lines 1a and 1b; or the amount from the applicable line on your return

8. Alternative minimum tax:
   - Individuals. Enter the amount from Form 2551, line 45
   - Corporations. Enter the amount from Form 4622, line 48
   - Estates and trusts. Enter the amount from Schedule E (Form 1041), line 56

9. Add lines 7 and 8

10. Foreign tax credit (see instructions)

11. Certain loss limitations (see instructions)

12. Net income tax. Subtract line 10c from line 9. If zero, skip lines 12 through 15 and enter –0– on line 16

13. Net regular tax. Subtract line 10c from line 7. If zero or less, enter –0–

14. Tentative minimum tax:
   - Individuals. Enter the amount from Form 6251, line 33
   - Corporations. Enter the amount from Form 4622, line 12
   - Estates and trusts. Enter the amount from Schedule I (Form 1041), line 64

15. Enter the greater of line 13 or line 14

16. Subtract line 15 from line 11. If zero or less, enter –0–

17. Enter the smaller of line 6 or line 16

**Corporations:** See the line 17 instructions if there has been an ownership change, acquisition, or reorganization.

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**Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495**
## Part III  General Business Credits or Eligible Small Business Credits (see instructions)

Complete a separate Part III for each box checked below. (see instructions)

<table>
<thead>
<tr>
<th>Description of credit</th>
<th>(b) If claiming the credit (c) Enter the appropriate amount from a pass-through entity, enter the EIN amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>f. Renewable electricity, refined coal, and Indian coal production (Form 8835)</td>
<td>f1</td>
</tr>
<tr>
<td>g. Indian employment (Form 8845)</td>
<td>g1</td>
</tr>
<tr>
<td>h. Orphan drug (Form 8820)</td>
<td>h1</td>
</tr>
<tr>
<td>i. New markets (Form 8874)</td>
<td>i1</td>
</tr>
<tr>
<td>j. Small employer pension plan startup costs (Form 8881) (see instructions for limitation)</td>
<td>j1</td>
</tr>
<tr>
<td>k. Employer-provided child care facilities and services (Form 8882) (see instructions for limitation)</td>
<td>k1</td>
</tr>
<tr>
<td>l. Biodiesel and renewable diesel fuels (Form 8884)</td>
<td>l1</td>
</tr>
<tr>
<td>m. Low sulfur diesel fuel production (Form 8890)</td>
<td>m1</td>
</tr>
<tr>
<td>n. Distilled spirits (Form 8900)</td>
<td>n1</td>
</tr>
<tr>
<td>o. Nonconventional source fuel</td>
<td>o1</td>
</tr>
<tr>
<td>p. Energy efficient home (Form 8908)</td>
<td>p1</td>
</tr>
<tr>
<td>q. Energy efficient appliance</td>
<td>q1</td>
</tr>
<tr>
<td>r. Alternative motor vehicle (Form 8910)</td>
<td>r1</td>
</tr>
<tr>
<td>s. Alternative fuel vehicle refueling property (Form 8809)</td>
<td>s1</td>
</tr>
<tr>
<td>t. Reserved</td>
<td>t1</td>
</tr>
<tr>
<td>u. Mine rescue team training (Form 9972)</td>
<td>u1</td>
</tr>
<tr>
<td>v. Agricultural chemicals safety (carryforward only)</td>
<td>v1</td>
</tr>
<tr>
<td>w. Employer-paid accidental death and dismemberment insurance (Form 6621)</td>
<td>w1</td>
</tr>
<tr>
<td>x. Carbon dioxide sequestration (Form 8935)</td>
<td>x1</td>
</tr>
<tr>
<td>y. Qualified plug-in electric drive motor vehicle (Form 8936)</td>
<td>y1</td>
</tr>
<tr>
<td>z. Qualified plug-in electric drive motor vehicle carryforward only</td>
<td>z1</td>
</tr>
<tr>
<td>aa. New hire retention (carryforward only)</td>
<td>aa1</td>
</tr>
<tr>
<td>bb. General credits from selling large partnership (Schedule K-1 (Form 1065-B))</td>
<td>bb1</td>
</tr>
<tr>
<td>zz. Other</td>
<td>zz1</td>
</tr>
</tbody>
</table>

2. Add lines 1a through 1z and enter here and on the applicable line of Part I.
3. Enter the amount from Form 8844 here and on the applicable line of Part II.
4a. Investment (Form 3468, Part II only) (attach Form 3468) | 4a1 |
4b. Work opportunity (Form 5884) | 4b1 |
4c. Biofuel producer (Form 6478) | 4c1 |
4d. Low-income housing (Form 8856, Part II) | 4d1 |
4e. Renewable electricity, refined coal, and Indian coal production (Form 8835) | 4e1 |
4f. Employer social security and Medicare taxes paid on certain employee tips (Form 8866) | 4f1 |
4g. Qualified railroad track maintenance (Form 9900) | 4g1 |
4h. Small employer health insurance premiums (Form 8941) | 4h1 |
4j. Reserved | 4j1 |
4z. Other | 4z1 |

5. Add lines 4a through 4z and enter here and on the applicable line of Part II.
6. Add lines 2, 3, and 5 and enter here and on the applicable line of Part II.

Contact us directly by email at WOTC.info@tn.gov or by phone at 844-216-8495